

William House Nursery Ltd

The Old Presbytery, Barton Street, Darlington, Co. Durham. DL1 2LN

Telephone: 01325 489997

Fax: 01325 487373

www.williamhousenursery.co.uk

Email: info@williamhousenursery.co.uk

Registration Form

Full name of child _____ Sex: Boy / Girl

Preferred name used _____

Home Address _____ Post Code _____

Home telephone no. (Inc. code) _____ E-mail _____

Date of Birth _____ Religion _____ Nationality _____


Position in family & names of sibling's _____

Contact number for parent or guardian during nursery hours:

Parent / Guardian:	Parent / Guardian:
TitleName.....	TitleName.....
Relationship to child	Relationship to child
Occupation.....	Occupation.....
Work Address.....	Work Address.....
Post Code.....	Post Code.....
Work tel. no. (inc. code)	Work tel. no. (inc. code)
Mobile:	Mobile:

Names of persons authorised to collect child other than parents /guardian
NameRelationship to child
Telephone No (home)Telephone No (work)
Extra Name/ Emergency no. (inc. code) if above are not able to be contacted

Names of persons authorised to collect child other than parents / guardian
NameRelationship to child
Telephone No (home)Telephone No (work)
Extra Name/ Emergency no. (inc. code) if above are not able to be contacted

MEDICAL DETAILS
Family Doctor (name) Telephone number
Address
Company House Reg 04149780
 INVESTORS IN PEOPLE

IMMUNISATIONS

Diphtheria () Whooping Cough () Polio () HIB () Tetanus () MMR () Meningitis () Other ()

Details of any allergies, habits or fears

Details of any known special needs requirements.....

Any details of Medical /Dietary requirements procedures which are prohibited by family or religious beliefs:

.....

Does your child prefer Milk or Water to drink?

BOOKING SESSIONS – Please indicate the sessions required.

What date would you like your child to enter the nursery? _____

It can be arranged if you require a 7.30am start or 6.00pm finish

	<i>Morning session</i>		<i>Afternoon session</i>
MONDAY	8am - 1pm	()	1pm – 5.30pm ()
TUESDAY	8am - 1pm	()	1pm – 5.30pm ()
WEDNESDAY	8am - 1pm	()	1pm – 5.30pm ()
THURSDAY	8am - 1pm	()	1pm – 5.30pm ()
FRIDAY	8am - 1pm	()	1pm – 5.30pm ()

Please indicate if you require Early start () Late finish ()

In which term and year do you expect your child to start day school?

Date..... School

Terms and Conditions

On registration to Nursery your child’s birth certificate will be required as proof of identification.

To help keep records accurate please can any changes of the above information be confirmed with the Nursery Office.

Accounts are payable by the third week of each month. Notice period to leave four weeks.

Nursery Fees are to be paid if your child is on holiday or not attending for any reason. Fees are subject to change.

Please note that Photographs of nursery and its children are taken from time to time for the purposes of publicity, as a record of the life of the nursery for the enjoyment of the community and as part of Early Years Foundation Stage work. These may be used in various forms. For example in printed material displays within the nursery. Your consent to the use of such photographs, which have your child’s image on them, is demonstrated by your signature below.

Consent for Sun Cream - During the summer months, there will be a necessity to apply sun protection cream to your child/children. Obviously I would need your consent for this and a supply of sun-cream. I give permission to apply sun protection cream to my child/children

I/We accept the terms and conditions as stated above and hereby apply for the admission of my child to William House Nursery. Information is updated and reviewed therefore changes may occur.

Who has legal contact with the child?

Who has parental responsibility for the child?

1. Parent / Guardian SignatureDate.....

2. Parent / Guardian SignatureDate

Please can you help us with our survey, how did you hear about us?

Yellow Pages () Thomson () Word of Mouth () Newspaper () Business Pages () Darlington Early Years ()
Child link () Web site () Other - please name;-