

Inspections & Policies

Inspections

OFSTED (Office For Standards in Education).

Inspect every Three years. Last Inspection Date: Tuesday 13th, 14th and 15th June 2006.

A copy of the last inspection report is available on your request.

Investors in People Award

William House Nursery has successfully been recognised by the Investors in People Board. The award commends on the positive culture and is a splendid example of people working together to help all children enjoy life to the full. Copy available on request.

Darlington Quality Assurance Investors in Children.

All staff are participating and are working towards its completion.

Illness

Infectious Diseases: Diseases such as diarrhoea, vomiting, conjunctivitis, chickenpox, German measles and measles are highly infectious and spread very easily. If a child shows any signs or symptoms of such infectious diseases it is much appreciated if the nursery could be notified as soon as possible and your child is kept away from nursery until they are fully recovered.

Medicines

All medicines are handed to a nursery nurse and a medicine form must be completed by a parent or guardian. If your child is prescribed medications, creams or any newly prescribed prescription they must be kept at home for the first 24 hours. Nursery will only administer medication with a prescription label.

Medicine Form

A medicine form must be completed by parents / guardian detailing instructions for the nurse giving permission to administer the correct stated dose and time to be given.

If your child becomes ill, the nurse will contact you and ask what course of action you would like us to take. The nurse will explain symptoms and a decision will be made, for example in the event of a temperature due to teething it may be appropriate to administer Calpol to reduce temperature. Calpol must be prescribed by the Doctor and would not be used to treat unknown symptoms. Nurse may ask you to come and collect your child if she feels that advice from your doctor or your child needs to be at home is appropriate. The children are of paramount importance and William House Nursery does have responsibility to all children and may have to act to stop risk of infection spreading further.

No Smoking Policy

In the interests of the children, all persons entering William House Nursery are requested not to smoke on the premises. Following the guidance of the National standards for full day care. (Standard 7 – Health).

Inclusion Policy

At William House our aim is to promote and implement a policy of inclusion and equality securing the appropriate opportunity for learning and assessment to enable the full and effective participation of all children in the process of learning. Steps are taken to promote the welfare and development of the child within the setting in partnership with parents and other relevant parties.

Complaints

William House Nursery takes great care to treat each individual as a person in his or her own right. William House Nursery operates an equal opportunities policy. If any person should have cause for complaint they should in the first instance speak to the line manager or bring the matter to the attention of the Nursery Manager or Director at the earliest opportunity. If, after discussion with the above named people the matter is not resolved, the issue may be raised with OFSTED.